

**aidacare™**  
HEALTHCARE EQUIPMENT

# MEDICATION CART

## USER MANUAL



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Congratulations and thank you for choosing an Aidacare Medication cart.

This cart has been designed to enhance medication management by providing secure storage, easy access, and smooth manoeuvrability. It is intended for indoor use only.

It is important that you read this user manual carefully before using your new medication cart.



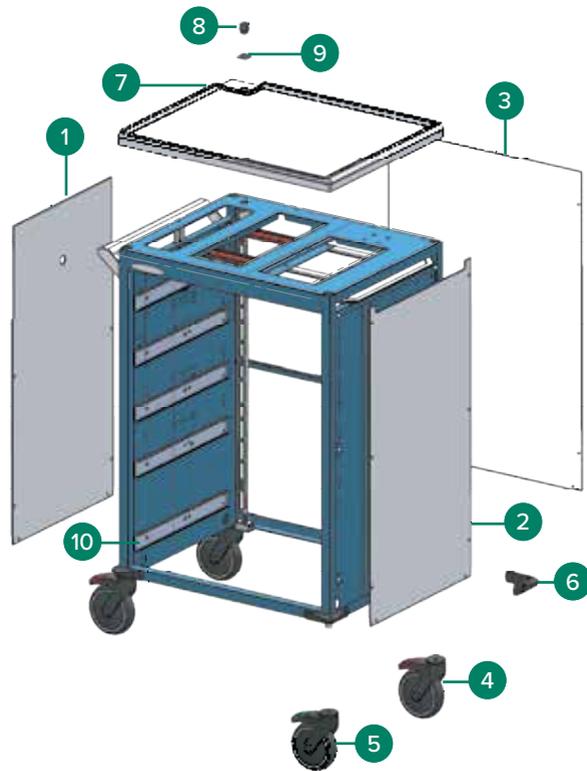
**IMPORTANT:** Do not use the Aidacare Medical Cart without having first read this manual.

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Due care has been taken to ensure all the information contained in this user manual is correct at the time of printing. All measurements, pictures, colours and weight capacities are to be used as a guide only. We reserve the right to modify the design or appearance of any product displayed in this user manual without prior notice.

## 1. PARTS GLOSSARY



No	Description	Qty
1	Push handle panel	1
2	Sliding shelf panel	1
3	Back panel	1
4	Plastic castor Ø 125 braking	3
5	Castor Ø 125 directional - plastic	1
6	Corner buffer	4
7	Plastic top direct drive	1
8	Cam lock square head - 20mm	1
9	Cam lock mount plate	1
10	Soft closed runner	5

## 2. RECOMMENDED BEST PRACTICES

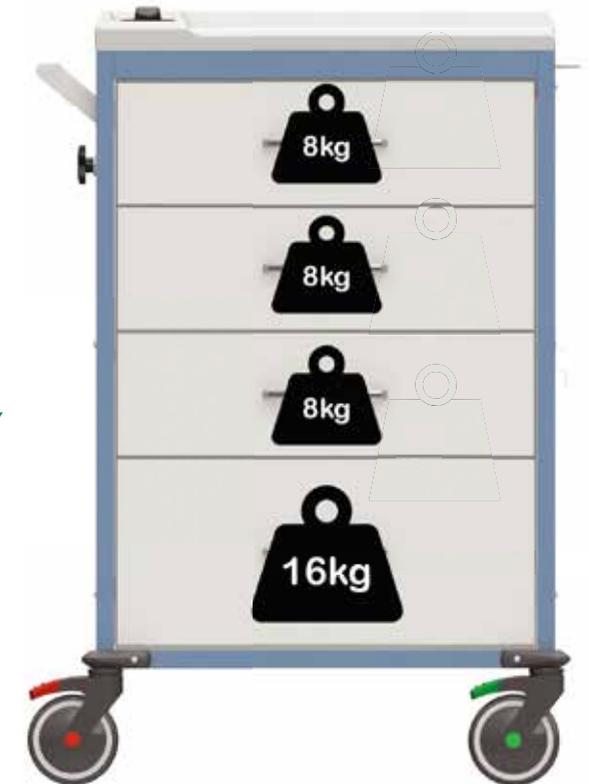
This section is to outline the best practices for operating a Medication Cart.

These recommendations are a guideline and are to be used in conjunction with the facility and/or companies OH&S practices.

### SWL

The Safe Working Load of the Cart is 40kg. Each drawer is rated to 8kg and the larger bottom drawer is rated to 16kg.

**40kg**  
TOTAL CART CAPACITY



### 3. WEIGHT DISTRIBUTION

To prevent the Medication Cart from becoming unstable, it is recommended that it should not be overloaded or irregularly loaded.

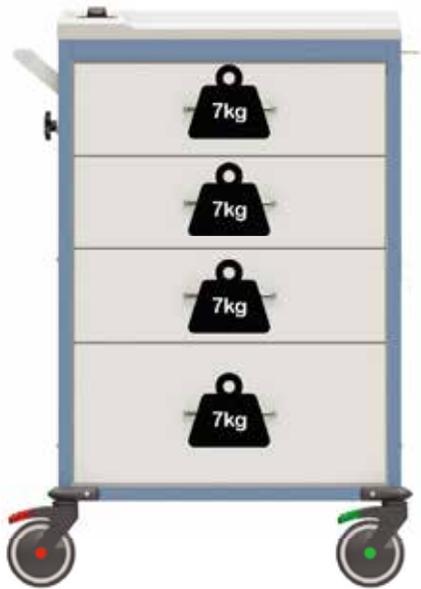
There are 2 recommended methods for distributing a load within the cart. Evenly distributing the load across each drawer or pyramid loading with the heaviest loads in the bottom drawers and the lightest in the top drawer.

#### EXAMPLES:

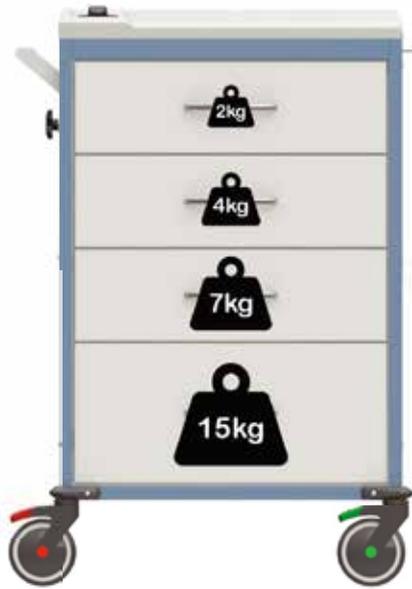


Total cart load

Evenly distribute load across all drawers



Pyramid loading



Load bottom drawer first

#### INCORRECT LOADING TECHNIQUE



**DO NOT** only load the top drawers.  
Top loading is not recommended.



#### MANOEUVRING CART

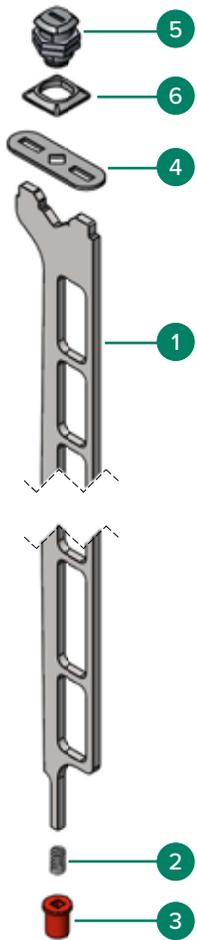
Ensure the Push Handle is used to manoeuvre the Cart.



**DO NOT** use the Sliding Shelf, Drawers, top cover or Lock to manoeuvre the Cart.

Set the push handle to the correct operating height for the user.  
When the Medication cart is unattended it is recommended to lock the castors to prevent the cart from moving unintentionally.

## 4. PARTS - LOCK RAIL

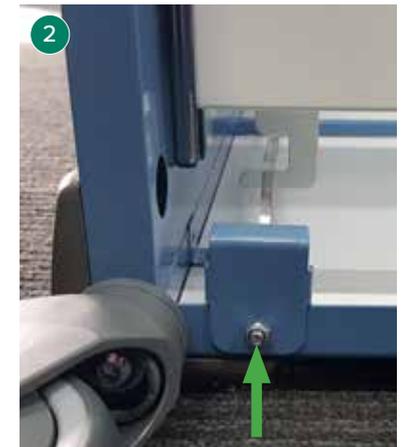


No	Description	Qty
1	Locking rail direct drive	1
2	Spring - medication cart	1
3	Locking rail bush bottom	1
4	Direct drive lock tab	1
5	Cam lock square head - 20mm	1
6	Cam lock mount plate	1

## 5. MANUAL OVERRIDE OPENING PROCEDURE

This document is for use in an emergency only. It is not to be distributed by unauthorised personal.

- 1 The lock rail is located at the rear left hand corner of the cart.
- 2 On the underside of the frame work there is 1 bolt. Unscrew the bolt and remove the rail mount plate from the frame so the drawer locking tab is free from the rail. This will enable the drawers to be opened to remove and gain access to the lock. The lock will have to be inspected by a service technician to fix the fault.



## 6. DRAWER OPERATION

Only one drawer is to be open at one time.



The drawer is to be controlled while opening to ensure drawer is not opened too quickly causing contents to move and cause a tipping hazard.

Ensure drawers are closed in a controlled manner to protect the contents of the drawers.

## 7. DIVIDER CONFIGURATIONS

Configuration 1



Configuration 2



## 8. LOCK & KEY REPLACEMENT

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Contact Aidacare for a replacement key.



## 9. CLEANING & DISINFECTION

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- Clean all exposed surfaces and remove organic debris by wiping with a moistened soft textured cloth with low strength detergent and warm water.
- Dry thoroughly with a clean cloth.
- Non-phenolic disinfectants are recommended in a diluted solution
- Wipe the cleaned surfaces with the solution, rinse and dry thoroughly with a clean cloth



**DO NOT** allow liquids to enter the lock. Do not use acids, alkaline, or other chemical solvents



**DO NOT** use abrasives, scourers and other coarse materials which could damage the coatings

If you have any questions, you can contact:



**Manufacturer:**

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3A, 1 Moorebank Avenue, Moorebank NSW 2170  
Australia

**1300 133 120** [product@aidacare.com.au](mailto:product@aidacare.com.au)

## 10. MANUAL LOCK OPERATING INSTRUCTIONS

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### OVERVIEW

The cart has been fitted with a manual operated lock with key access, the lock controls access to the drawers.

When the cart is unlocked the drawers should open freely with little resistance. If the drawers do not open freely do not force them, check that the cart is unlocked correctly. If the lock is faulty check with a service technician.



## 11. LOCKING & UNLOCKING THE CART

### LOCKING THE CART

Turn the key anti-clockwise 90°, the cart is now locked. Remove the key and keep it in a safe place. See figure 2.1 & 2.2 below

Rotate Key Anti-Clockwise



Figure 2.1 Unlocked position



Figure 2.2 Locked position

### UNLOCKING THE CART

Turn the key clockwise 90°, the cart is now unlocked and the drawers are free to open. See figure 3.1, 3.2 below

Rotate Key Clockwise



Figure 3.1 Locked position



Figure 3.2 Unlocked position

## 12. WARRANTY & SERVICE

Aidacare warrants that its products are free from defects in workmanship, materials and will repair/replace defective components from the purchase date of the manufacture of the products for 24 months.

All service and repairs must be carried out by Aidacare or a certified Aidacare trained Technician. Aidacare will not be responsible for any expenses, inconvenience, or incidental damages occasioned by the use, loss of use, or misuse of the products, or by failure of the products to conform to the warranty set forth above.

This warranty becomes void if the product shows evidence of mishandling, tampering, installation, or use contrary to the application instruction material, shipping damage, or repair performed by other than a service personnel authorised by Aidacare.

Routine cleaning, adjustment, and normal cosmetic and mechanical wear are not covered by this warranty. Prompt and written notice is required for a warranty claim.

Note: Batteries are not covered under this warranty as their life is mostly dependent on the operator ensuring continual and regular charging.

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**2** YEAR  
WARRANTY

If you have any questions, you can contact:



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